

## **PATIENT RIGHTS AND RESPONSIBILITIES**

### **You have the RIGHT:**

- ✓ To be treated with dignity and respect
- ✓ To know the names, professional status, identity and relationships of people serving you
- ✓ To privacy and confidentiality of your records
- ✓ To receive accurate information about your health related concerns
- ✓ To know the effectiveness, possible side effects and problems of all forms of treatment
- ✓ To participate in choosing a form of treatment
- ✓ To have an advance directive such as a living will, do not resuscitate declaration, do not resuscitate identification, healthcare proxy, or durable power of attorney
- ✓ To receive education and counseling
- ✓ To consent to or refuse any care or treatment
- ✓ To select and/or change your healthcare provider
- ✓ To review your medical records with a clinician
- ✓ To receive information about services and any related costs
- ✓ To itemized billing information
- ✓ To consideration of social, spiritual, and cultural values

### **You have the RESPONSIBILITY:**

- ✓ To seek medical attention promptly
- ✓ To be honest about your medical history
- ✓ To ask about anything you do not understand
- ✓ To follow health advice and medical instructions
- ✓ To report any significant changes in symptoms or failure to improve
- ✓ To treat office staff with dignity and respect
- ✓ For assuring that your financial obligation to the practice will be paid promptly and that the office will be notified of any change of name, address or telephone number